

## APPLICATION FOR EMPLOYMENT

TODAY'S DATE

Sun Mountain has a zero tolerance illegal drug use policy.  
Please do not apply if you use illegal drugs.

|                      |   |  |               |      |                              |     |
|----------------------|---|--|---------------|------|------------------------------|-----|
| PERSONAL INFORMATION | LAST NAME   |  | FIRST NAME    |      | MIDDLE NAME                  |     |
|                      | ADDRESS   |  | APT #         | CITY | STATE                        | ZIP |
|                      | PHONE NUMBER  |  | MOBILE NUMBER |      | E-MAIL                       |     |
|                      | HAVE YOU EVER BEEN EMPLOYED BY SUN MOUNTAIN BEFORE? |  | YES           | NO   | IF UNDER 18, PLEASE LIST AGE |     |

|                        |                               |                       |                                       |                        |    |
|------------------------|-------------------------------|-----------------------|---------------------------------------|------------------------|----|
| EMPLOYMENT INFORMATION | EMPLOYMENT DESIRED            | FULL-TIME ONLY        | PART-TIME ONLY                        | FULL- OR PART-TIME     |    |
|                        | WHAT SHIFTS CAN YOU WORK?     | FIRST (6:00AM-2:30PM) | SECOND (2:00PM-10:30PM)               | THIRD (10:00PM-6:30AM) |    |
|                        | POSITION APPLYING FOR         |                       | SALARY/HOURLY RATE DESIRED            |                        |    |
|                        | WHEN AVAILABLE TO BEGIN WORK? |                       | ARE YOU ELIGIBLE TO WORK IN THE U.S.? | YES                    | NO |

|           |                          |  |            |                                  |            |     |    |
|-----------|--------------------------|--|------------|----------------------------------|------------|-----|----|
| EDUCATION | HIGH SCHOOL NAME         |  | CITY/STATE |                                  | GRADUATED? | YES | NO |
|           | COLLEGE NAME             |  | CITY/STATE |                                  | GRADUATED? | YES | NO |
|           | IF YES, DEGREE COMPLETED |  |            | IF NO, NUMBER OF YEARS COMPLETED |            |     |    |

|                  |  |       |     |   |                      |
|------------------|--|-------|-----|---|----------------------|
| MILITARY SERVICE | HAVE YOU EVER BEEN IN THE U.S. ARMED FORCES? |       | YES | NO  | IF YES, WHAT BRANCH? |
|                  | DATES OF DUTY                                | FROM: | TO: |   | RANK AT DISCHARGE    |
|                  | SPECIALTY                                    |       |     | ARE YOU NOW A MEMBER OF THE NATIONAL GUARD? | YES                  |

|        |  |     |    |  |  |
|--------|--|-----|----|--|--|
| SKILLS | PLEASE INDICATE IF YOU HAVE EXPERIENCE IN ANY OF THE FOLLOWING AREAS |     |    |  |  |
|        | WOODWORKING EXPERIENCE   | YES | NO | WHAT MACHINES?   |  |
|        | DOOR HANGING EXPERIENCE  | YES | NO | WHAT TYPES OF DOORS?   |  |
|        | PAINTING/STAINING EXPERIENCE   | YES | NO | WHAT TYPES OF COATINGS?                                      |  |
|        | FORKLIFT EXPERIENCE  | YES | NO | ARE YOU CURRENTLY CERTIFIED TO OPERATE A FORKLIFT?<br>YES NO |  |
|        | COMPUTER SKILLS  | YES | NO | WHAT SOFTWARE?   |  |

PLEASE LIST OTHER SKILLS YOU FEEL QUALIFY YOU FOR THE POSITION FOR WHICH YOU ARE APPLYING

**WORK EXPERIENCE**

PLEASE LIST YOUR WORK EXPERIENCE FOR THE PAST FIVE YEARS BEGINNING WITH YOUR MOST RECENT JOB.

|  |                            |  |                                      |              |     |
|--|----------------------------|--|--------------------------------------|--------------|-----|
| <b>EMPLOYMENT 1</b>  | EMPLOYER NAME              |  |                                      | PHONE NUMBER |     |
|  | ADDRESS                    |  | CITY                                 | STATE        | ZIP |
|  | EMPLOYMENT DATES FROM: TO: |  | REASON FOR LEAVING (be specific)     |              |     |
|  | YOUR LAST JOB TITLE        |  |                                      |              |     |
|  | NAME OF LAST SUPERVISOR    |  |                                      |              |     |
|  | PAY RATE STARTING: FINAL:  |  | MAY WE CONTACT THIS EMPLOYER? YES NO |              |     |
| LIST THE JOBS YOU HELD, DUTIES PERFORMED, SKILLS USED OR LEARNED, ADVANCEMENTS OR PROMOTIONS WHILE YOU WORKED AT THIS COMPANY. |                            |  |                                      |              |     |
| <b>EMPLOYMENT 2</b>  | EMPLOYER NAME              |  |                                      | PHONE NUMBER |     |
|  | ADDRESS                    |  | CITY                                 | STATE        | ZIP |
|  | EMPLOYMENT DATES FROM: TO: |  | REASON FOR LEAVING (be specific)     |              |     |
|  | YOUR LAST JOB TITLE        |  |                                      |              |     |
|  | NAME OF LAST SUPERVISOR    |  |                                      |              |     |
|  | PAY RATE STARTING: FINAL:  |  | MAY WE CONTACT THIS EMPLOYER? YES NO |              |     |
| LIST THE JOBS YOU HELD, DUTIES PERFORMED, SKILLS USED OR LEARNED, ADVANCEMENTS OR PROMOTIONS WHILE YOU WORKED AT THIS COMPANY. |                            |  |                                      |              |     |
| <b>EMPLOYMENT 3</b>  | EMPLOYER NAME              |  |                                      | PHONE NUMBER |     |
|  | ADDRESS                    |  | CITY                                 | STATE        | ZIP |
|  | EMPLOYMENT DATES FROM: TO: |  | REASON FOR LEAVING (be specific)     |              |     |
|  | YOUR LAST JOB TITLE        |  |                                      |              |     |
|  | NAME OF LAST SUPERVISOR    |  |                                      |              |     |
|  | PAY RATE STARTING: FINAL:  |  | MAY WE CONTACT THIS EMPLOYER? YES NO |              |     |
| LIST THE JOBS YOU HELD, DUTIES PERFORMED, SKILLS USED OR LEARNED, ADVANCEMENTS OR PROMOTIONS WHILE YOU WORKED AT THIS COMPANY. |                            |  |                                      |              |     |
| <b>EMPLOYMENT 4</b>  | EMPLOYER NAME              |  |                                      | PHONE NUMBER |     |
|  | ADDRESS                    |  | CITY                                 | STATE        | ZIP |
|  | EMPLOYMENT DATES FROM: TO: |  | REASON FOR LEAVING (be specific)     |              |     |
|  | YOUR LAST JOB TITLE        |  |                                      |              |     |
|  | NAME OF LAST SUPERVISOR    |  |                                      |              |     |
|  | PAY RATE STARTING: FINAL:  |  | MAY WE CONTACT THIS EMPLOYER? YES NO |              |     |
| LIST THE JOBS YOU HELD, DUTIES PERFORMED, SKILLS USED OR LEARNED, ADVANCEMENTS OR PROMOTIONS WHILE YOU WORKED AT THIS COMPANY. |                            |  |                                      |              |     |

**REFERENCES**

**PLEASE LIST TWO INDIVIDUALS OTHER THAN RELATIVES WHO WE MAY CONTACT FOR WORK-RELATED REFERENCES.**

|          |                |                     |
|----------|----------------|---------------------|
| <b>1</b> | <b>NAME</b>    | <b>POSITION</b>     |
|          | <b>COMPANY</b> | <b>PHONE NUMBER</b> |
| <b>2</b> | <b>NAME</b>    | <b>POSITION</b>     |
|          | <b>COMPANY</b> | <b>PHONE NUMBER</b> |

**MATH SKILLS**

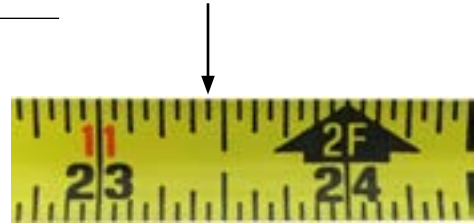
1. WHAT DOES THE TAPE MEASURE READ AT THE ARROW? \_\_\_\_\_

SOLVE THE FOLLOWING PROBLEMS:

2. WHAT IS  $3/4'' + 1/8''$ ? \_\_\_\_\_

3. WHAT IS  $1-1/2'' + 5/8''$ ? \_\_\_\_\_

4. WHAT IS  $3-3/4'' - 3/8''$ ? \_\_\_\_\_



CONVERT THE FOLLOWING TO DECIMALS (FOR EXAMPLE,  $1-1/2'' = 1.5''$ )

5.  $6-5/8'' =$  \_\_\_\_\_

6.  $2-3/8'' =$  \_\_\_\_\_

**TERMS & CONDITIONS OF APPLICATION FOR EMPLOYMENT  
PLEASE READ CAREFULLY BEFORE SIGNING**

I certify that all of the information on this application is accurate and complete to the best of my knowledge and understand that false or misleading statements will constitute sufficient cause for refusal of hire or termination of my employment.

I understand that neither the acceptance of this application nor the subsequent entry into any type of employment relationship with Sun Mountain, Inc., creates an actual or implied contract of employment. I understand and agree that any employment relationship is "at will" and may be terminable by either party at any time, with or without notice, reason or cause, notwithstanding any other verbal or written statements by either party prior to, at, or following the date of employment unless set out in writing, dated and executed by both parties.

I agree to submit to drug and alcohol testing, if requested by Sun Mountain, Inc. I understand that any offer of employment may be contingent on my ability to successfully pass a drug and alcohol screen test, as well as to comply with INS regulations establishing my identity and right to work in the United States. I hereby release Sun Mountain, Inc., its employees, and all third-party persons and companies, from any and all liability arising out of or related to such testing in any way.

I understand that Sun Mountain, Inc., may investigate information provided on this application and all other aspects of my background relevant to my proposed employment. I authorize former employers, educational institutions, credit agencies, and other third-party information providers to release information concerning me and my background to Sun Mountain, Inc. I hereby release Sun Mountain, Inc., its employees, and all third-party persons and companies, from any and all liability arising out of or related to such investigation in any way.

\_\_\_\_\_

**SIGNATURE OF APPLICANT**

\_\_\_\_\_

**DATE**

Sun Mountain, Inc., is an equal opportunity employer, and adheres to a policy of making employment decisions without regard to sex, race, color, religion, national origin, ancestry, or age. Sun Mountain, Inc., also does not discriminate against qualified individuals with disabilities.